

Ponderosa Community Club Inc.

Maintenance & Operations Position

Ponderosa Community Club Inc., a private community in Plain WA., is seeking a maintenance & operations worker to be part of our team that serves the community. Duties include but are not limited to: Performing assigned maintenance tasks, snow removal and road maintenance, electrical, painting, plumbing, mechanical, welding, carpentry, pool & water system operation.

A successful candidate:

- Will demonstrate a willingness to learn and accept instruction.
- Possess or be able to obtain a WA waterworks operator certification.
- Will have good communication and interpersonal skills.
- Will possess a valid Washington state driver's license and clean driving record.
- Will be able to read technical manuals, blueprints, and complete reports, and maintenance logs as required.
- Will perform routine inspections of premises and equipment.
- Will perform park and playground maintenance including equipment repairs, mowing, raking, disposal etc.
- Will perform all aspects of pool operation and maintenance.
- Will perform community water distribution system maintenance and repair, under the guidance and direction of the Water Distribution Manager.
- Prefer experience with hand tools and equipment operation.
- Work is predominantly outside & must be able to perform in a wide variety of weather.
- Must be willing and able to work flexible hours when assigned (including nights & weekends as needed) & be able to work on an on-call status.
- Must be able to lift and carry at least 50 lbs. and comfortably perform a variety of physical activities including, but not limited to, climbing, bending, crawling, sitting, driving, digging, and other repetitious tasks as needed.

A 40-hour work week with occasional overtime. The normal work schedule is 8 hours per day, 5 days per week; exact schedules are assigned by management. Class B CDL and WDM 1 preferred, but not required.

Competitive salary package includes phone stipend, paid holidays, vacation, and healthcare. Hourly rate \$25.00-\$28.00 per hour DOE. Please submit a cover letter and resume to: manager@ponderosacommunityclub.org.

Equal opportunity employer: women and minorities are encouraged to apply.